

St. Cronan's National School

Roll No: 12294M

Supervision Policy

Supervision Policy

This policy applies to all staff and children during school hours, break times, and on all school related activities.

Rationale

The rules for National School 121(4) and 124(1) obliges teachers to take all reasonable precautions to ensure the safety of pupils and to participate in supervising pupils during school time and during all school related activities.

Relationship to the Characteristic Ethos of the School.

This policy is in keeping with the school ethos of providing a safe and secure environment for learning for all pupils and the wider school community.

Aims of Objectives

To develop a framework that effectively ensures, as far as is practicable, the safety of children while in school, at play on the yard or while engaged in school related activities.

To observe and monitor behavioural patterns outside the confines of the classroom.

To contribute to effective school management and comply with relevant legislation.

School Procedures

It is the policy of the school to supervise pupils at all times.

A rota for supervision is drawn up in consultation with Principal and staff and this rota is displayed on the staff room notice board.

Morning Supervision.

Children wait outside the school wall with their parents until 9.10am. The front door is opened at 9.10am by the teacher on morning supervision. Morning supervision is provided from 9.10-9.20 while students are entering the school. The school does not accept any liability for students arriving before this time.

Break/Lunch Supervision

Supervision is provided during breaks i.e. 11.00 am – 11.10am and 12.30 pm to 1pm.

The teacher on supervision duty can take their break/lunch before bell rings. A colleague will take care of their class.

The teacher on supervision duty will supervise students by observing them in their play both in the yard and in the adjoining small field. Students are allowed to use the GAA main pitch during fine weather under the supervision of the supervising teacher. Students will not be allowed to play in unseen areas. The teacher on duty will also be mindful that students are not allowed to climb walls, gates etc. or leave the play area without permission. Retrieving footballs etc. from adjoining areas is carried out under the direction of the teacher on duty.

Our Special Needs Assistant is on duty during lunch breaks. The SNA will bring a first aid kit out to the yard at each break. While this Assistant provides individual supervision for specific children, they can act in an observing and reporting capacity, bringing instances of misbehaviour to the attention of the teacher on yard duty. The schools anti-bullying /discipline policy covers incidents of misbehaviour.

Children with injuries/complaints are dealt with directly by the teacher on yard duty. All pupils report injuries to the teacher on yard duty before leaving the yard. If a child needs to be taken inside for further examination, a playground buddy (6th class child) will accompany them to the staffroom. Incidents requiring first aid are recorded in the Accident report book located in school office. First aid box in staffroom can be used to access necessary supplies.

Evening /Dismissal If children remain uncollected after 2pm/3 pm, the school will ensure that a duty of care is provided, the parent will be contacted and a member of staff will remain with the child until a parent/guardian calls

Teacher Absences Teacher taking a course day can swap supervision duties with a willing colleague. If a teacher is unexpectedly absent a volunteer colleague will assume his/her duties in a reciprocal arrangement.

Special Provisions

- a) Provisions are put in place to ensure adequate levels of supervision are put in place for out of school activities such as games, swimming, tours etc.. The level of supervision is assessed prior to the activity.
- b) If a teacher is called from his/her classroom to meet with a parent, another member of staff maybe released to cover. However, it is school policy to request parents to make appointments outside school hours.
- c) On wet days children remain in their classrooms and engage in suitable activities under the normal supervision Rota.
- d) Teachers remain with their class when visiting teachers, guest speakers, coaches and all other visitors are in the classroom.
- e) The School Safety Statement lists all hazards on the school yard and supervisors are accordingly briefed.
- f) Parents may request that their children be allowed leave during the school day due to health commitments etc. notes informing teachers of leave during the day are requested in Homework Journal unless an emergency.

Success Criteria and Review

Ensuring a safe child-friendly school yard

Providing well organised and safe out of school activities

Re- enforcing school rules termly

Reviewing supervision duties yearly

Altering or adjusting procedures deemed to be inoperable

Implementation

This policy was reviewed and ratified by the Board of Management at its meeting on the 30/11/22

Signed: Margaret Barber

Chairperson

Board of Management

Date: 30/11/2022.